BUTTE SWCD BUDGET			
July 1, 2023 - June 30, 2024			
INCOME	**Category Detail**	**Category Total**	
Contract Services			
Contract monitoring/services	4,000.00	4,000.00	
County Funds			
Butte County	8,755.00		2023's amount with 3% increase
Custer County	4,635.00	13,390.00	2023's amount with 3% increase
Donations			
General Purpose	325.00	325.00	
No-till drill rental	8,316.00	8,316.00	
FY 23-24 State Funds			
Base Allocation and capacity building	8,500.00		
Operations Allocation	6,000.00		
Matching Funds	28,780.00	43,280.00	
Interest Income	1,800.00	1,800.00	
Grants			
Idaho DEQ State Ag Grant (BCCC pipeline)	250,000.00		
Technical Assistant Grant Year 5	36,000.00		
Rocky Mountain Elk Foundation	50,000.00		
		336,000.00	
WQPA	150,000.00		
Administrative	15,000.00	165,000.00	
Stockmanship Manual			
In State Stockmanship	50.00		
Out-of-state Stockmanship Manual	50.00	100.00	
Natural Resource Camper Fee	250.00	250.00	estimated 5 campers X $50/ea
Contigency		15,547.00	
TOTAL INCOME		**$ 588,008.00**	
EXPENSE	**Category Detail**	**Category Total**	
Advertising and promotion	600.00	600.00	taken from 22-23 amount
Board Meeting			
Meals	1,200.00	1,200.00	taken from 22-23 amount, plus $100
Computer and Internet Expenses	20.00	20.00	website domain
District Employee Expense			
Meals and lodging	600.00		taken from 22-23 amount
Mileage	1,700.00	2,300.00	taken from 22-23 amount
Office Rent Expense	2,100.00		
Rent Expense-other	300.00	2,200.00	BCBC rental
District Supervisor			
Recognition	150.00		
Meeting/conference attendance/lodging	500.00		
Mileage	1,700.00	2,350.00	
Donations	50.00	50.00	
Dues			
Division VI	75.00		
High Country RC&D	150.00		
IASCD Dues	1,800.00		
IDEA	60.00		
NACD	350.00	2,435.00	
Fees	100.00		
registered agent fee	35.00	135.00	
Project Engineering	4,465.00	4,465.00	

EXPENSE CON'T	Category Detail	Category Total
Insurance Expense		
ICRMP	2,177.00	
State Insurance Fund	926.00	3,103.00
Office Supplies		
Postage	125.00	
Office Supplies - Other	1,000.00	
Quickbooks subscription	420.00	
Stockmanship Postate	18.00	
Commercial printing	30.00	1,593.00
Payroll Expenses		
Administrative Assistant	21,600.00	
Public Outreach Coordinator	6,000.00	
Employer Payroll Expense	4,500.00	
Payroll Service Fee	700.00	
Technical Assistant (from grant funds)	48,000.00	
Technical Assistant Employer Payroll Expenses	3,672.00	
Field Technician	1,000.00	85,472.00
Grants		
Rocky Mountain Elk Foundation	50,000.00	
Idaho DEQ State Ag Grant (BCCC pipeline)	250,000.00	300,000.00
Public Outreach and Youth Education		
Ag Day	40.00	
Fair/Farmer's Markets booth fees and handouts	70.00	
Land Judging Event	50.00	
UI Red Book	100.00	
LWG meeting/workshops/conservation tour	500.00	
Arbor Day Trees	100.00	
Fair Ad book Butte County 4-H	75.00	
6th Grade Natural Resources Day	400.00	
State Environthon	100.00	
Local Envirothon	400.00	
Forestry Contest	50.00	
Natural Resources Camp	1,500.00	
Poster Contest	200.00	
Speech Contest	400.00	factored in mileage and meal expense for going to division and state
Stewardship Program	100.00	
Senior Scholarship	1,000.00	5,085.00
WQPA	150,000.00	
Administrative	15,000.00	165,000.00
No-till drill		
Repairs	1,000.00	1,000.00
Audit	11,000.00	11,000.00
TOTAL EXPENSE		**588,008.00**

BUTTE SOIL AND WATER CONSERVATION DISTRICT
Board Meeting Minutes for June 15th, 2023
Bottolfson Park, Arco, ID

Board Present: Randy Purser, Todd Perkes, Walt Johnson, Mark Telford

Staff Present: Mindy Hawley, Stephanie Barnes, Sara Zollinger

Guests Present: Jesse Fullmer – NRCS, Brian Reed – ISWCC, David Callister – UI Extension

Call to Order: The meeting was called to order by Randy Purser at 12:05 p.m.

Approve Minutes: A motion was made by Todd to accept the May minutes as written. A second was made by Walt Johnson. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**

Treasurer's Report: Todd Perkes provided the monthly treasurer's report and checks to be approved and signed. Discussion was made on the format of the treasurer's report and changes will be made for next month. A motion was made by Todd Perkes with a second from Walt Johnson to approve the report and sign the checks. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**

Partner Reports:

Butte SWCD Employees and Board: Mindy Hawley will be taking ten students to Natural Resources Camp next week. She conducted beaver dam analog monitoring for the NRCS.

Sara Zollinger has been attending trainings and helping with EQIP contracting. She has an unofficial employment offer as a soil conservationist at the Arco NRCS office. She requested permission to attend Irrigation 101 training.

A motion was made by Todd Perkes to send Sara to Irrigation 101 training and pay mileage, hotel and meals at the per diem rates. A second was made by Mark Telford. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**

Stephanie Barnes gave an updates on grants and presented new grants for potential funding.

NRCS: Jesse Fullmer gave an update on NRCS activities. He gave updates on the EQIP and CSP sign-ups. Discussion was made on RCPP applications. The NRCS water outlook was discussed.

Old Business:

Updated Personnel Policy: A motion was made by Randy Purser with a second from Walt Johnson to approve the updated personnel policy. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**

A copy of the Acknowledgement of Receipt form was given to each employee to sign and return.

New Business:

FY 23-24 Budget: Discussion was made on a correction needed to the budget. A motion was made by Todd Perkes to approve the FY 23-24 budget with corrections. A second was made by Mark Telford. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**

Financial and Match Report: Tabled until July.

Audit: Discussion was made on having an audit and the state's requirements. A motion was made by Mark Telford with a second from Todd Perkes to sign the letter of engagement from Serle Hart and Associates to conduct the audit. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**

Next Meeting Date: The next board meeting will be held July 20th at noon at the USDA Service Center in Arco.

A motion was made at 1:53 p.m. by Walt Johnson to adjourn, a second was made by Mark Telford. Voting Aye: Todd Perkes, Walt Johnson, Mark Telford, and Randy Purser. Voting Nay: None. **Motion Approved.**